Cycle 4 Comprehensive Programmatic Monitoring

Virtual Visit

Cheryl Pollack-Neuser – ESE Director Henry Dunkerson Program Specialist Title I & Title II

Questions to be answered:



- ► What is Cycle 4 Monitoring?
- ► What process will be followed?
- ▶ What does an LEA need to do to prepare?
- ▶ What resources are available to help with preparing?
- What happens after the virtual visit?

Cycle 4 Monitoring

LEA Team

- Grant Coordinator
- > Superintendent
- Principals
- Professional Development Coordinator
- Data Specialist

ESE Team

- > Your Program Specialist
- Additional Program Specialist
- > ESE Director
- > Title IV Program Specialist

Cycle 4 Monitoring Process



Notification Email

Outline process

Date options

Platform choices for virtual visit

Cycle 4 Presentation and Guidance Document

Notification Email



Date:

ESEA Consolidated Cycle 4 Programmatic Monitoring and Support Virtual Visit Notification

We are pleased to inform you [LEA NAME] will receive a Cycle 4 Programmatic Monitoring and Support Virtual Visit. During this monitoring visit you have the opportunity to highlight the important work your LEA is doing for students using funds afforded through the ESEA consolidated application. Busing your virtual visit, you and your team will walk us through a presentation with evidence that responds to the questions outlined in the Cycle 4 Presentation and Guidance document (attached). Also attached, is the Arts Education and the Physical Education Access Report. In this document you will find schools in compliance with ESEA and State of Arizona law. In your presentation, please include information on non-compliant schools.

It is important you and your team prepare the information in advance of the virtual visit, as the ADE team will expect you to lead the virtual meeting.

The programmatic review will focus on activities and outcomes relating to your LEA Integrated Action Plan (LIAP) and your School Integrated Action Plan (SIAP) from **school year 2021-2022** (FY22). In preparation for your visit, your ADE Program Specialist will be available to provide technical assistance, offer additional resources, and partner with you in an ongoing effort to support your work to improve student achievement outcomes.

Your program specialist will be in contact with you to calendar your half-day virtual programmatic monitoring. Please consider inviting leaders from your LEA to participate in the visit who have played an impactful role in the monitoring and implementation of programs funded through the consolidated grant application. It is important that your presentation provide clarity and evidence of your ongoing work to meet the expectations set forth by ESEA.

Cycle 4 Programmatic Monitoring will consist of the following components:

Desktop Review done by ADE Specialists Prior to Visit

ADE team will review the following:

- FY22 CNA and Root Cause Analysis Fishbones
- FY22 LIAP and SIAP(s)
- 3. FY22 Consolidated Grant application (all funding sources)
- 4. FY22 completion and carryover reports
- LEA Report Card at https://azreportcards.azed.gov/districts/
- 6. LEA Art Education and Physical Education Access Reports

- LEA written responses to "Spotlight on Success"
- 8. Any reports provided by LEA

Cycle 4 Programmatic Monitoring and Support Via(t) (presentation led by the LEA

Your presentation topics will include:

- a. Data
- b. LIAP and SIAP(s)
- LEA Monitoring of Schools
- d. Title I-A
- e. Title II-A
- f. Title IV-A LEA Art Education and Physical Education Access Reports
- g. Title I-D and Title V/RLIS Programs, if applicable
- LEA Next Steps

To clarify expectations, a micro training is available here.

To help us plan for our meeting, please respond to this email with the following information by DATE:

1.	Which of the following meeting dates (9am - noon) work for the LEA	Ü
	(Check all that apply.)	

- DATE
- D DATE
- DATE

Which of the following meeting platforms are preferred by the LEA? (Check all that apply.)

- ☐ Microsoft Teams
- □ Zoom
- □ Other
- Who will be participating on the LEA Leadership Team? (Provide names and titles.)

Suggested participants: Superintendent, Federal Grants Manager, Business Manager, LEA Integrated Action Plan (LIAP) Team Lead, Student Data/ Accountability Director, Academic Achievement Director

We look forward to learning more about the great things happening for our Arizona students during your presentation with evidence. Please contact me with any questions, as I will serve as the lead contact for the FY22 Cycle 4 Programmatic Monitoring and Support Virtual Visit.

Best Regards, [Program Specialist Name]



Confirmation Email

Set date

Solidify platform for virtual visit

Platform link

Agenda

Presentation and Guidance Document



Confirmation Email



DATE:

ESEA Consolidated Cycle 4 Programmatic Monitoring and Support Visit Confirmation

We are confirming LEA NAME will receive a Cycle 4 Programmatic Monitoring and Support Virtual Visit on DATE. This programmatic review will focus on activities and outcomes from FY22.

Your virtual visit is scheduled for:

Date: DATE Time: 9am - Noon

NAME PLATFORM INCLUDE Platform:

LINK

During this monitoring visit you have the opportunity to highlight the important work your LEA is doing for students using funds afforded through the ESEA consolidated application. During your virtual visit, you and your team will walk us through a presentation with evidence that responds to the questions outlined in the Cycle 4 Presentation and Guidance document (attached). Also attached, is the Arts Education and the Physical Education Access Report. In this document you will find schools in compliance with ESEA and State of Arizona law. In your presentation, please include information on non-compliant schools.

It is important you and your team prepare the information in advance of the virtual visit. as the ADE team will expect you to lead the virtual meeting.

In preparation for your visit, your ADE Program Specialist will be available to provide technical assistance, offer additional resources, and partner with you in an ongoing effort to support your work to improve student achievement outcomes.

This virtual visit is scheduled as a half-day event. An agenda with times is attached so the LEA can plan for members of the team to present during sections relevant to them.

The Cycle 4 Programmatic Monitoring visit will consist of the following components:

Desktop Review by ADE Specialists Prior to Visit

- FY22 CNA and Root Cause Analysis Fishbones
- FY22 LIAP and SIAP(s)
- FY22 Consolidated Grant application (all funding sources)
- FY22 completion and carryover reports
- LEA Report Card at https://azreportcards.azed.gov/districts/
- . LEA Art Education and Physical Education Access Reports
- LEA written responses to "Spotlight on Success"
- · Any reports provided by LEA

Cycle 4 Programmatic Monitoring and Support Virtual Vist (presentation led by the LEA

- Data
- LIAP and SIAP(s)
- LEA Monitoring of Schools
- Title II-A and Professional Development
- Title IV-A LEA Art Education and Physical Education Access Reports
- · Title I-D and Title V/RLIS Programs, if applicable
- LEA Next Steps

To clarify expectations, a micro training is available here.



The LEA will need to upload into EMAC any reports, documents, or information that will be referenced during your presentation at least 24 hours prior to the monitoring visit.

While I will serve as the ADE Team Lead for this visit, I will be accompanied by another ADE Specialist, a Director, and a Title IV-A Specialist. We look forward to learning more about how the ESEA Consolidated grant programs are positively impacting our Arizona students and schools through your presentation with evidence.

Please contact me with any questions.

Best Regards.

[Program Specialist Name]

Check for Understanding



The LEA needs to prepare a presentation based on questions in the Presentation and Guidance Document for the monitoring visit.



- ► Previous School Year
 - ► ESEA Consolidated Grant
 - ► CNA and Root Cause Analysis
 - ► Integrated Action Plans (LIAP, SIAP)
 - ► Completion and Carryover Reports
 - ► LEA Report Card
 - ▶ Documents uploaded into EMAC by LEA



What does the ADE Desktop Review include for Cycle 4 Monitoring?

Preparation for Virtual Visit - LEA

PREPARATION IS THE KEY

- Previous School Year
- Review Presentation and Guidance Document attached to Notification and Confirmation emails
- Research, Data Gathering, and Evidence
 - CNA, SIAP(s) & LIAP
 - Student Achievement Data
 - Professional Development Opportunities and Evaluation
 - Program Evaluation Data/Results
 - Teacher Evaluation Data/Results

FERPA

Quick Check-in



If you are in Cycle 4 this year, which year will the monitoring visit focus on?

Current or Previous?



LEA Presentation Virtual Visit



Choose Format

- PowerPoint
- Google Slides
- SharePoint

Assign Roles to Assist with Presentation

- Superintendent
- Business Manager
- Principals
- Federal Programs/Grants Coordinator/Director
- Professional Development Coordinator

Reminder Email – 1 Week Out



- > Date/Time/Participants
- >Platform link when applicable
- ➤ Agenda & Presentation and Guidance Document



DATE

ESEA Consolidated Cycle 4 Programmatic Monitoring and Support Visit Reminder

This is a reminder [LEA Name] will receive a Cycle 4 Programmatic Monitoring and Support Visit on [DATE]. This programmatic review will focus on activities and outcomes from FY22. During your virtual visit, you and your team will walk us through a presentation with evidence that responds to the questions outlined in the Cycle 4 Presentation and Guidance document you received with the notification and confirmation emails. (An additional copy of the agenda and Cycle 4 Presentation and Guidance document is attached to this email). Also attached, is the Arts Education and the Physical Education Access Report. In this document you will find schools in compliance with ESEA and State of Arizona law. In your presentation, please include information on non-compliant schools.

Please submit the names and email addresses of any members of your team who will need co-host access during the visit. This will enable them to present with the team by sharing their screens.

Your LEA will need to upload into EMAC any data, reports, documents, or information that will be referenced during your presentation at least 24 hours prior to the monitoring visit.

Your virtual visit is scheduled for:

Date: DATE

Time: 9am - Noon

Platform: NAME PLATFORM INSERT LINK

We look forward to learning more about the great things you are doing for our Arizona students through your presentation with evidence. Please contact me with any questions. I'll see you virtually soon.

Best Regards,

[Specialist Name]



Uploading Documentation - LEA Snapshots

- Student achievement data (benchmarks, state assessments, DIBELS, graduation, attendance, and drop-out rates, etc. FERPA)
- ☐ Evaluation results (program, professional develop, evaluation of CNA/RCA/IAPs, outcomes, etc.)
- Survey results (parent satisfaction, professional development, community based, etc.)
- Professional development (opportunities and outcomes)
- Summative teacher evaluation data
- Cycle 4 presentation

Upload documents into EMAC 72 hrs prior to visit.



Cycle 4 MonitoringVirtual Visit Day

LEA Highlights



- □ Accomplishments Success Stories
- □ Positive impact on students, teachers, climate, culture
- □ Family & Community Engagement
- □ School Shout Outs



Programmatic Review

Consolidated Grant Application

Previous School Year

Title I-A

Title I-D

Title II-A

Title IV-A

Title V (RLIS)

Review: SIAP, LIAP, Stakeholders, Goals/Objectives, Outcomes, Evaluation



Check for Understanding

Answer the following question with either yes or no.

Do I have to do the Cycle presentation by myself?

Presentation and Guidance Document

Arizona Department of Education Cycle 4 Programmatic Monitoring & Support

LEA:	Date(s) of Visit:					
Address:	County:	CTDS:				
Title I/II Specialist: Title IV-A Spec		ialist:				
ADE Support Member(s):						
LEA Staff Introductions (staff members present for Session)						
Superintendent or Charter Administrator:						
Business Manager:						
Federal Programs Contact:						
Other Federal Staff Contact(s):						



Arizona Department of Education

Educator & School Excellence Unit

LEA:						
Address:	Address:			CTDS:		
Title I/II Specialist:		Title IV-A Special	ist:			
ADE Team:						
LEA Staff Introduction		esent for Session)				
Superintendent or Charl	er Administrator:					
Business Manager:						
Federal Programs Cont	act:					
Other Federal Staff Con	tact(s):					
Character and the date	-					
Staff Changes / Updates Has the LEA had any staff changes at the LEA level within the last 3 years you						
would like to make us aware of? If yes, please describe.				□ No		
Fiscal Summary						
FY21Total Title I-A Allocat	ion/Amount spent:	Set-Aside Total	Total alloc	Total allocated to schools:		
\$		\$	s	s		
FY21 Total Title II-A Alloca	ation/Amount spent:	FY21 Total Title IV-A A	Illocation/Amou	int spent:		
\$		\$				
Total # of schools	# of TA schools	# of SW schools	Any SW3 s	chools?		
			□ Yes □			
Did the LEA transfer any f	unds to another funding	source?	Title I-D	□Yes □No		
□ Yes □ No		r funds? Who was	Title II	□Yes □No		
If yes, how was the determ	nination made to transfe		Title IV-A	□Yes □No		
involved in the transfer of	funding decisions?		Title V/RLIS	□Yes □No		
Title V/RLIS – Did the LEA	weive these funds? V	es No	CSI/ TSI	□ Yes □ No		
Title Wikuto – Did the LEA	waive mese jungs? Te	25 140				



Arizona Department of Education

Educator & School Excellence Unit

A. Spotlight on Success: Title I, II, IV-A Show & Tell - brief description, presentation, web link (if published online)

Please share how the consolidated grant funding positively impacted students, teachers, climate, culture, etc. so that we can share with other LEAs.

Title I School Program(s)

What makes you most proud? If we were to visit one of your Title I <u>schools</u>, which one would you want us to visit and why?

Please tell us about your most effective Title I program at the school level.

How do you leverage this success within the LEA as a catalyst for improvement in other schools?

Title II-A Program

Please share how the Title II-A grant positively impacted students and teachers in meeting the challenging State academic standards.

Title IV-A Program

Please share how the Title IV-A grant positively impacted students. Teachers, climate, and culture, etc.

Parent, Family and Community Engagement

Please talk about one or multiple successful strategies for engaging families and/or the community, either at the LEA or one of your schools.

Please tell us about your Community Partnerships.

B. The Planning Process: RCA, CNA, Primary Needs

An eligible school shall develop a comprehensive plan based on a comprehensive needs assessment of the entire school that takes into account information on the academic achievement of children in relation to the challenging State academic standards, particularly the needs of those children who are failing, or are at-risk of failing, to meet the challenging State academic standards and any other factors as determined by the local educational agency. — ESSA Sec 1114

ESSA requires that teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders (in a local educational agency that has charter schools), administrators (including administrators of programs described in other parts of this title), other appropriate school personnel, and with parents of children in schools served are involved in the LIAP planning process. Additionally, for Title II and IV-A funding, community partners must be consulted, and students, tribes, and local government representatives must be consulted for Title IV-A.

Answer the following questions for all Titles that apply: Title I-A, Title II-A, Title IV-A, RLIS, N&D

- Please share the strategic planning process, at the LEA Level, used to identify primary needs. Specify if the LEA planning process includes all schools within the LEA or only some schools.
 - a. What Stakeholders (teachers, principals, other school leaders, paraprofessionals, specialized instructional support personnel, charter school leaders. For Title II-A and TIV-A the following are required: community partners, students, tribes, and local government representatives) are involved in the analysis of data and root causes, review of school needs?
- b. How did the LEA ensure all required stakeholders were involved in the <u>needs</u> assessment processes?
- c. If the LEA or any of its schools were challenged with specific stakeholder engagement, what support did the LEA provide?
- d. What was the process for continued consultation with these stakeholders?
- 2. Describe the process for identifying the primary needs for the LEA. What was the timeline? Who was involved? What information was shared/reviewed?
- a. What sources of data has the LEA found to be most reliable and reflective of LEA progress or trends? Please provide an inclusive list and then articulate which you find to be most helpful in the continuous improvement process.

- i. How was data analyzed? Who analyzes it?
- b. What was the LEA's process for reviewing longitudinal data over the last 2-5 years? What data is reviewed? Who is part of the process of reviewing and analyzing it?
- c. For the last complete school year/grant cycle and based on the data we just discussed, of the 6 Principles, which did you choose as primary needs of the LEA?
- d. For the primary needs of the LEA, what measurable goals and performance outcomes were set? What was the LEA aspiring to achieve?
- e. Please specify 1-3 specific action steps that are aligned to set aside expenditures
 that were included in the LEA plan because of the needs and trends across
 schools.
- f. How did the LEA ensure effective communication between the people doing the planning and the people completing the budget and consolidated application?
- g. What was the LEA process for determining set asides?
- h. What percentage was reserved for the LEA vs. allocated to schools?

C. Monitoring of Schools

To ensure that all children receive a high-quality education, and to close the achievement gap between children meeting the challenging State academic standards and those children who are not meeting such standards, each local educational agency plan shall describe how the local educational agency will monitor students' progress in meeting the challenging State academic standards. - ESSA Sec 1112

- 1. How did the LEA provide support for the schools in the Comprehensive Needs Assessment (CNA) process?
- 2. How do stakeholders have continued access to the School Integrated Action Plan(s) and changes to it/them? How are SIAP(s) made publicly available?
- What support did the LEA provide to the schools regarding data analysis, progress monitoring and data-driven decision making?
- What was the LEA's system(s) to monitor and support the elements of Title I programs at the school level?

D. Programmatic Review

Title I-A

The purpose of this title is to provide subgrants to local educational agencies to—

- increase student achievement consistent with the challenging State academic standards;
- (2) improve the quality and effectiveness of teachers, principals, and other school leaders;
- (3) increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and
- (4) provide low-income and minority students greater access to effective teachers, principals, and other school leaders. ESSA Sec 2001
- 1. The purpose of Title I is to "substantially help children served meet the challenging State academic standards." How does the LEA ensure the LEA plan directly relates to student achievement?
- How were these goals/outcomes measured/tracked? Please provide a sample for us to review.
- 3. What successes and/or challenges did you face in achieving your program goals and outcomes?
 - a. Were any of the goals/outcomes not met?
- 4. How did the LEA monitor the outcomes for school plan?
- 5. Who from the LEA has witnessed the implementation of the Title I, II-A, IV-A, RLIS, N&D programs within the schools?
 - a. What instruments or observation tools were used?
 - b. How is this information collected and communicated for use in the planning process?
 - c. What system was in place to assure equitable school observations?
 - d. Was there a preset schedule?
 - e. Was there a protocol for observing?

Title II-A

The purpose of this title is to provide sub grants to local educational agencies to—

- (1) increase student achievement consistent with the challenging State academic standards;
- (2) improve the quality and effectiveness of teachers, principals, and other school leaders:
- (3) increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and
- (4) provide low-income and minority students greater access to effective teachers, principals, and other school leaders. ESSA Sec 2001
- 1. What was your process for ensuring there is an appropriately certified teacher in every classroom?
 - a. Describe the LEA processes for determining teacher effectiveness.
- 2. What process was used to determine needs and objectives?
- 3. What methods of evaluation were used for the Title II program?
- 4. What were the results of your Title II program evaluation?
- 5. Based on that evaluation, were the Title II investments effective in achieving student improvement?

Title IV-A

In accordance with ESEA section 4106(e) (2) and (f), an LEA or consortium of LEAs must assure in its application that it will:

- Prioritize the distribution of funds to schools served by the LEA based on one or more of the following criteria—
- · Are among the schools with the greatest needs;
- Have the highest percentages or numbers of children counted under section 1124(c) (i.e., children counted for purposes of basic grants to LEAs under Title I, Part A of the ESEA);
- Are identified for comprehensive support and improvement under section 1111(c)(4)(D)(i) (i.e., are among the lowest-achieving schools);
- Are implementing targeted support and improvement plans as described in section 1111(d)(2) (i.e., have consistently underperforming student subgroups); or
- Are identified as a persistently dangerous public elementary school or secondary school under section 8532. - ESEA section 4106(e)(2)(A))
- 1. What Title IV-A categories best describes the program implemented last year:
 - □ Well-Rounded Educational Opportunities
 - □ Safe and Healthy Students
 - □ Effective Use of Technology
- Describe the methodology for using the site Comprehensive Needs Assessments (CNAs) to determine the distribution of Title IV-A funding across the schools.
- 3. What activities were implemented using Title IV-A funds?
- 4. Did you achieve your Title IV-A program objectives and intended outcomes?
- 5. What methods of evaluation were used?
- 6. How did last year's evaluation results inform or influence your current programming in Title IV-A?

Well-Rounded Access

Students shall demonstrate competency as defined by the State Board-adopted academic standards, at the grade levels specified (K-8), in the following required subject areas. District and charter school instructional programs shall include an ongoing assessment of student progress toward meeting the competency requirements. These shall include the successful completion of the academic standards in at least reading, writing, mathematics, science and social studies, as determined by district and/or statewide assessments.

1. English language arts; 2. Mathematics; 3. Science; 4. Social Studies; including civics; 5. The Arts, which may consist of two or more of the following: visual arts, dance, theatre, <u>music</u> or media arts; 6. Health/Physical Education. R7-2-301

Arts Education Access Report

Compliance monitoring: R7-2-301 student minimum course of study requirements.

Please reference the Arts Education Access Report to address the following questions:

- How will the LEA support their schools in ensuring access to a well-rounded education that includes access to arts education (at least two artistic disciplines for K-8 students)?
- 2. How does the LÉA define and measure "meeting competency requirements" for Arts Education?

Physical Education Access Report

Compliance monitoring: R7-2-301 student minimum course of study requirements.

Please reference the Physical Education Access Report to address the following questions:

- How will the LEA support their schools in ensuring access to a well-rounded education that includes access to physical education (all K-8 students)?
- 2. How does the LEA define and measure "meeting competency requirements" for Physical Education?

Title V-B (RLIS)

The Rural Education Achievement Program (REAP) is authorized by Part B of Title V of the Elementary and Secondary Education Act of 1965, as amended by the Every Student Succeeds Act (ESSA, P.L. 114-95)

- Describe the methodology to determine initiatives aimed at improving student achievement across the district.
- 2. How did the LIAP address school level RLIS needs?
- 3. What methods of evaluation were used and what were the results?
- 4. Please check the Consolidated grant areas in which RLIS funds were used to support activities. Describe the program.

□ Title I	□ Title II	☐ Title III	□ Title IV-A	☐ Title IV-E
			_ 1100 14 /1	_ 11000 14 6

Presentation and Guidance Document

Title I-D (Neglected and Delinquent)

The purpose of this subpart is to support the operation of local educational agency programs that involve collaboration with locally operated correctional facilities— (1) to carry out high quality education programs to prepare children and youth for secondary school completion, training, employment, or further education; (2) to provide activities to facilitate the transition of such children and youth from the correctional program to further education or employment; and (3) to operate programs in local schools, including schools operated or funded by the Bureau of Indian Education, for children and youth returning from correctional facilities, and programs which may serve at-risk children and youth. ESSA Section 1421

- Describe the methodology to determine the needs of N & D students across district.
- 2. What data was used to identify Neglected and Delinquent students?
- 3. How did the LIAP address student needs?
- 4. What goals and outcomes were established for:
 - a. Improving educational services
 - b. Providing services to support student transitions
 - c. Preventing at risk youth from dropping out of school
- 5. Did the LEA have additional goals and outcomes? If so, what were they?
- 6. What methods of evaluation were used and what were the results?

Check for Understanding

Which of the following are pieces of the Presentation and Guidance Document?

A. Spotlight on Success, CNA process, Programmatic review

B. Title I, Title IV

C. Budget review, data review, evidence



D. All of the above

Cycle 4 Monitoring Virtual Visit Follow-up

Completion Letter

Successful Completion

- Areas of Strength
- Areas of Growth

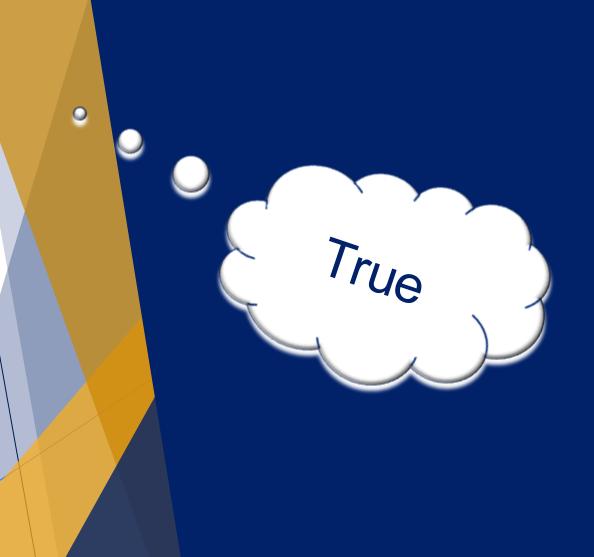
Critical Growth needed

- Areas of Strength
- Areas of Growth

Follow-up visit(s) as needed

Check in

True or False, In the Cycle 4 follow-up letter, ESE Team will share areas of strength and areas of growth.



Exemplar Presentation

Pensar Academy

NEW for FY23



Adding Part B - School site visits



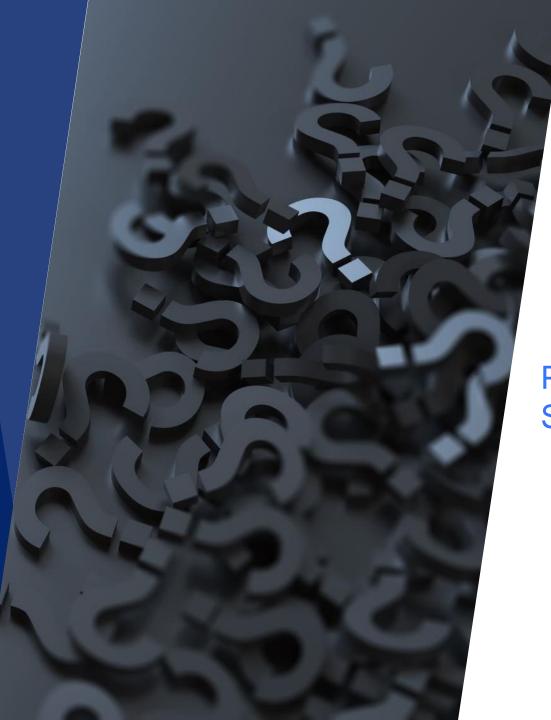
Occur approx one week post virtual LEA level visit



We will use a parallel tool to the current tool (under construction)



Training for site visits will be available in June



Questions?

Please contact your Program

Specialist and visit the ADE website.



FEEDBACK TIME!!!

Please use the QR code to provide feedback on the following:

- 1) If you could change one thing about the current Cycle 4 virtual LEA monitoring, what would that be?
- 2) For FY23 School Site Visits.....
 - a. What is one thing you would like us to focus on?
 - b. What is one thing you would like us to avoid?



SY 2021-2022 Students & Families Educators Administrators Programs & Supports About ADE ADEConnect

Q

Home / Educator & School Excellence / Welcome to ESEA Cycle Monitoring

Welcome to ESEA Cycle Monitoring

Meet Your New Monitoring System









Educational Monitoring, **Assistance, and Compliance**

"EMAC"

Link to Cycle 4 page

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▼ Cycle 4 - Comprehensive Programmatic Monitoring

- Cycle 4 Presentation Guidance
- Cycle 4 At-A-Glance for LEAs
- Cycle 4 Reminders & Checklist
- Evidence Website
- USED Non-Regulatory Guidance: Using Evidence to Strengthen Education Investments

ESSA Tiers of Evidence Micro-Training